

Archived Decision for the Portfolio Holder for Highways 2015



County Hall
Llandrindod Wells
Powys
LD1 5LG

For further information please contact

Stephen Boyd
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01597 826374

ARCHIVED PORTFOLIO HOLDER DELEGATED DECISION

1.	2015-03-02 REMEDIAL WORKS TO MOCHDRE INDUSTRIAL ESTATE
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(Pages 3 - 6)

2.	2015-03-17 BUDGET VIREMENT RESURFACING COELBREN
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(Pages 7 - 10)

3.	2015-03-30 BUDGET VIREMENT BUILDING MAINTENANCE SERVICE
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(Pages 11 - 14)

4.	2015-04-29 CAR PARKING CHARGES
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(Pages 15 - 26)

5.	2015-05-07 HIGHWAYS BUDGET VIREMENTS
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(Pages 27 - 32)

6.	2015-08-17 CAPITAL BUDGET VIREMENT
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(Pages 33 - 36)

7.	2015-08-18 LLANGATTOCK LITTER PICKERS
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(Pages 37 - 52)

Decisions taken by Individual Portfolio Holders

**County Councillor W.T. Jones
Portfolio Holder for Highways**

**Decision Taken 2 March 2015
Decision published 16 March 2015
Decision effective from 24 March 2015**

Remedial Works to Mochdre Industrial Estate

DECISION	Reason for Decision
That the budget virement in respect of remedial works at Mochdre Industrial Estate be approved.	In accordance with Financial Standing Orders

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Capital Budget Virement Application Form

[Please see guidance notes on page 2532 of the Intranet]

To **Head of Finance**

From Highways, Transport & Recycling (Directorate)

LE North (Service)

Nigel Brinn (Head of Service)

Adrian Jervis (Budget Holder)

Adrian Jervis (Project Manager)

Date 26 February 2015

Details of Virement (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

A budget was created this year to carry out remedial works to Mochdre Industrial Estate in Newtown. This budget was funded by the Welsh Government as part of an agreement to adopt the estate. As part of the proposed Newtown by-pass a link road will be constructed to connect onto this road and WG needed PCC to adopt this road so that the lack of an adopted road did not hinder the statutory process for the by-pass. The estate was adopted by PCC last August.

Approval is requested to roll this budget forward as the relevant works will not be carried out until after the year end.

Barbara
6756

Scheme Name Works at Mochdre Ind Est

Job Code 9T121 9IK270

Budget Increases

Scheme Name	
Job Code	

	Total Cost	Prior Years	2012-13	2013-14	2014-15	2015-16
	£	£	£	£	£	£
Existing Budget	64,000.00				64,000.00	0.00
Revised Budget	64,000.00				0.00	64,000.00
Increase Required	0.00	0.00	0.00	0.00	-64,000.00	64,000.00

Financing

Name of Scheme Reduced

Job Code

	Total Cost	Prior Years	2012-13	2013-14	2014-15	Future Years
	£	£	£	£	£	£
Existing Budget	0.00					
Revised Budget	0.00					
Decrease Required	0.00	0.00	0.00	0.00	0.00	0.00

Total Financing must match increase required above

Other Financial Implications (e.g. future years capital & revenue – must not be left blank)

None

Approvals

Signatures

In all cases	Head of Service		Date	26/02/15
In all cases	Head of Finance		Date	27/02/15
£25,001 - £75,000	Portfolio Cabinet Member		Date	2/3/15
£75,001 - £300,000	Cabinet Minute Ref.		Date	
Over £300,000	Council Minute Ref.		Date	

FMS Updated (office use only)

Accountant: Signature _____ Print Name _____ Date _____

Copy of Authorised form returned to Head of Service

Signature _____ Print Name _____ Date _____

Decisions taken by Individual Portfolio Holders

**County Councillor J.H. Brunt
Portfolio Holder for Highways**

**Decision Taken 17 March 2015
Decision published 20 March 2015
Decision effective from 30 March 2015**

Budget Virement Resurfacing Coelbren

DECISION	Reason for Decision
That the budget virement in respect of resurfacing at Coelbren be approved.	In accordance with Financial Standing Orders

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*Roberts
6756*

Capital Budget Virement Application Form

[Please see guidance notes on page 2532 of the Intranet]

To Head of Finance

From Highways, Transport & Recycling (Directorate)

LE South (Service)

Nigel Brinn (Head of Service)

Alastair Knox (Budget Holder)

Antony Roberts (Project Manager)

Date 17 March 2015

Details of Virement (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

C193 Coelbren – Jct C194 to Blaen Llech (Resurfacing) - £39,000 budget

C198 Coelbren – Jct C198 to C193 (Resurfacing) - £7,000 budget

C197 Coelbren – Jct A4221 to C196 (Resurfacing) - £4,000 budget

The three jobs above were originally planned to resurface the roads following completion of forestry extraction before the end of this financial year. However, the Forestry Commission (NRW) have now stated that they intend to continue with further timber extraction until September 2015. It is therefore prudent to delay the resurfacing works until after this work has been completed to prevent damage to the new road surface.

Approval is requested to roll forward the budgets for these works until 2015/16.

Scheme Name See above Job Code 919822

Budget Increases

Scheme Name	Resurfacing jobs at Coelbren	
Job Code	9T128	919822

	Total Cost	Prior Years	2012-13	2013-14	2014-15	2015-16
	£	£	£	£	£	£
Existing Budget	50,000.00				50,000.00	0.00
Revised Budget	50,000.00				0.00	50,000.00
Increase Required	0.00	0.00	0.00	0.00	-50,000.00	50,000.00

Financing

Name of Scheme Reduced
Job Code

	Total Cost	Prior Years	2012-13	2013-14	2014-15	Future Years
	£	£	£	£	£	£
Existing Budget	0.00					
Revised Budget	0.00					
Decrease Required	0.00	0.00	0.00	0.00	0.00	0.00

Other Financial Implications (e.g. future years capital & revenue – must not be left blank)

None

Approvals

Signatures

In all cases	Head of Service	Date	17/03/15
In all cases	Head of Finance <i>DR</i>	Date	17/3/15
£25,001 - £75,000	Portfolio Cabinet Member	Date	17/3/15
£75,001 - £300,000	Cabinet Minute Ref.	Date	
Over £300,000	Council Minute Ref.	Date	

FMS Updated (office use only)		
Accountant: Signature	Print Name	Date
Copy of Authorised form returned to Head of Service		
Signature	Print Name	Date

Decisions taken by Individual Portfolio Holders

County Councillor J.H. Brunt
Portfolio Holder for Highways

Decision Taken 30 March 2015
Decision published 31 March 2015
Decision effective from 9 April 2015

Budget Virement Building Maintenance Service

DECISION	Reason for Decision
That the budget virement in respect of the Building Maintenance Service be approved.	In accordance with Financial Standing Orders

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Powys County Council

Revenue Budget Virement Application Form*[Please see guidance notes on page 2532 of the Intranet]***To Head of Finance**

From Place (Directorate)
Building Maintenance (Service)
Sue Bolter (Head of Service)
David Bradley (Budget Holder)

Date 16th March 2015.

Details of Virement(please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

This virement is required as there was an error at budget setting whereby the staffing and income target within the Building Maintenance Service were not set correctly. This virement sets out to correct this. Please see attached account codes affected.

This virement is Temporary. *(delete as appropriate)*

Budget Increases

Description	Please see attached split
Financial Code	
Existing Budget	
Increase Required	
Revised Budget	

Increased Finance

Description	Fees charges to internal Department
Financial Code	T3651 9683
Existing Budget	£0
Reduction/Increased Income	(£51,980)
Revised Budget	(£51,980)

If new or additional grant received please provide further details

Description	
Grant Ref	
Duration of Grant	
Other Detail	

Budget Profile

Year	Budget Profile Detail
2015-16	03 – Equal 12ths

Please provide detail, e.g. 12 equal instalments or 4 equal instalments from June 09 to Sept 09, etc., or attach details.

Other Financial Implications (future years capital/ revenue – Do not leave blank)

None

Approvals

Signatures

Required in all cases	Head of Service		Date	
Required in all cases	Head of Finance, and Corporate Performance / Strategic Director Resources		Date	
£25,001 to £75,000	Portfolio Cabinet Member		Date	
£75,001 - £300,000	Cabinet Minute Ref.		Date	
Over £300,000	County Council Minute Ref.		Date	

Decisions taken by Individual Portfolio Holders

County Councillor J.H. Brunt
Portfolio Holder for Highways

Decision Taken 29 April 2015
Decision published 29 April 2015
Decision effective from 8 May 2015

Car Parking Charges

DECISION	Reason for Decision
<p>1 To issue a Notice of Variation in accordance with The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 on the proposals set out in paragraphs 5.1 and 5.2 of the report.</p> <p>2 To introduce a consistent method for charging event organisers and Contractors for the use of the Councils off street car parks.</p>	<p>To meet income target increase identified in the Medium term financial strategy 2015-18 and to ensure a consistent approach is adopted across the county</p>

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CYNGOR SIR POWYS COUNTY COUNCIL.

**CABINET EXECUTIVE
April 2015**

REPORT AUTHOR: Tony Caine
Road Safety and Traffic Systems Manager

SUBJECT: Car Park Charges

REPORT FOR: Decision

1. Summary

Following the decision of the Executive Leader on the 15 April 2015, Under Section B of Table 9 of Section 1 of Part 3 of the Constitution the Executive Leader has delegated decisions for issuing Notices and granting Traffic Regulation Orders (TRO), pursuant to the Road Traffic Regulation Act 1984 for off street car parking matters, to the Cabinet and /or the portfolio holder.

Following the meeting of Powys County Council on the 11th February 2015 where the 2015-20 Medium Term Financial Strategy [MTFS] was approved, the efficiency saving from reviewing car park charges to increase income for the Authority needs consideration.

The MTFS outlined additional minimum income of £50k in 2015-16 and £75k for 2016-17 and 2017-18 financial years must be achieved through increasing charges.

This report outlines the proposals to increase the pay and display tariffs and the cost of annual/seasonal permits. Additionally this report considers the proposal to standardise the charging methodology for holding events etc within the county's car parks.

Car park charges can be changed by Notice of Variation in pursuant of Section 35C of the Road Traffic Regulation Act, thereby only requiring notice of the changes to be advertised in the local paper and within the individual car parks.

2. Background

2.1 Pay and Display Charges

Charges have not increased since 2009 and also within that time VAT has increased by 5%. The Retail Price index combined with the VAT increase has

effectively resulted in reduction of income in real terms of 21% from car parking charges since 2009.

The advertisement costs of the Notice of Variation within the local papers and the costs of changing the tariff boards and updating the pay and display machines will cost of the order of £15 - 20k therefore it is not considered appropriate to regularly update charges, say on an annual basis. Therefore this proposal is recommending an uplift of 25%, with rounding up to the nearest 10p, to cater for inflationary effects, which will protect the real term value of income for at least the period 2015-2018.

Given the Authority operates 2 types of car park, long and short stays, it is appropriate to distinguish between the two. Therefore it is proposed to increase the charges in the Shot Stay car parks to a greater extent to take account of their convenience.

Existing Parking charges

Short Stay

Type of Vehicle	Up to 1 Hour	1 – 2 Hours
Motor car	£0.50	£1.00

Long Stay

Type of Vehicle	Up to 1 Hour	1 - 2 Hours	2 – 4 Hours	Over 4 Hours	Overnight
Motor car	£0.50	£1.00	£2.00	£2.50	£0.00
Vehicle & Trailer	£1.50	£1.50	£3.00	£3.00	£5.00
Goods to 3t	£1.70	£2.30	£3.20	£3.20	£5.00
Goods >3t	£1.90	£2.70	£3.50	£4.20	£5.00

Proposed New Charges

Short Stay Car Parks

Type of Vehicle	Up to 1 Hour	1 – 2 Hours
Motor car	£1.00	£1.50

Long Stay Car Parks

Type of Vehicle	Up to 1 Hour	1 - 2 Hours	2 – 4 Hours	Over 4 Hours	Overnight
Motor car	£0.70	£1.30	£2.50	£3.20	£0.00
Vehicle & Trailer	£1.90	£1.90	£3.80	£3.80	£6.30
Goods to 3t	£2.20	£2.90	£4.00	£4.00	£6.30
Goods >3t	£2.40	£3.40	£4.40	£5.30	£6.30

Note: Overnight charges apply to car parks where vehicles other than motorcars are permitted.

2.2 Car Park Annual/Season Permits

Car park permits are currently available for regular users of the Council's long stay car parks. These currently offer substantial savings with a 12 month permit for a standard car equating to just £4.33 per week which is less than paying for 2 daily pay and display charges. Permits were increased in April 2014 from an equivalent £2.88 per week.

There is currently no fixed correlation between the daily rate chargeable and the discounted permit fee. An equivalent 12 month permit for a standard car during the 2014-15 financial year equates to an equivalent saving of 61% when compared to paying 5 days for 46 weeks of daily charges. This reduction is more significant for the differing types of vehicles and therefore the discounts are not consistently and fairly applied. Standardising the discounts would therefore ensure a consistent approach is applied across the different users of the Council's car parks.

It is therefore proposed to standardise the discounts across the range of differential users, aligning the cost to the daily rate for that class of vehicle. Any future changes in car park charges would then be automatically reflected within the permit charges.

The costs of the permits will still offer excellent value for regular users who are typically those accessing their regular place of employment. The proposal is therefore to provide annual permits which offer up to a 50% reduction for an average person working 46 weeks per year 5 days per week. This discount will be reduced for season tickets to take account of the level of administration of the permit system. A 6 month permit will be reduced by 45%, a 3 month permit by 40% and 1 month permit by 35%. Nonetheless offering 35% discount for a month's permit is still considered to offer good value.

Incorporating the increase in the daily charge together with the reduction in discount being proposed would result in a significant increase in the cost of the permit. It is therefore considered appropriate to phase in this change over the next 3 years.

It is also proposed to offer permits for a single month, which has not been available previously. Permits will now be made available for 12, 6, 3 or 1 months for any of the classes available. The calculations below show the discounts applied before rounding up to the nearest £5.

Existing Permit Charges

	12m	6m	3m
Motorcars	225	125	75
Car and trailers	270	150	
<3T	270		
>3T	330		
Bus/Coach	330		
Bus/Coach overnight	225		

Proposed Permit Charges 2015/16

	12m	6m	3m	1m
<i>Discount %</i>	<i>63</i>	<i>57</i>	<i>53</i>	<i>47</i>
Motorcars	275	160	90	35
Car and trailers	310	180	100	40
<3T	410	240	130	50
>3T	455	265	145	55
Bus/Coach	455	265	145	55
Bus/Coach overnight	515	300	165	65

Proposed Permit Charges 2016/17

	12m	6m	3m	1m
<i>Discount %</i>	<i>56</i>	<i>51</i>	<i>46</i>	<i>41</i>
Motorcars	325	185	100	40
Car and trailers	365	205	115	45
<3T	490	275	150	55
>3T	540	300	165	60
Bus/Coach	540	300	165	60
Bus/Coach overnight	610	340	190	70

Proposed Permit Charges 2017/18

	Permit length			
	12m	6m	3m	1m
<i>Discount %</i>	<i>50</i>	<i>45</i>	<i>40</i>	<i>35</i>
Motorcars	370	205	115	40
Car and trailers	415	230	125	45
<3T	555	305	170	60
>3T	610	340	185	70
Bus/Coach	610	340	185	70
Bus/Coach overnight	690	380	210	75

2.3 Use of Car Parks for Events etc.

Various events are held within the Council's car parks because they offer a good facility in convenient locations for event organisers to hold their events. The Council has hosted events such as motorsport rallies, various fairs and other sporting or community type events.

Currently there is no specific policy for charging event organisers for the use of the car parks apart from travelling funfairs within the Montgomeryshire area and therefore it is considered appropriate to standardise charging across the county to ensure consistency.

In December 2004, the Montgomeryshire Committee resolved to levy a £200 daily charge for funfairs. Subsequent consideration was given to Radnorshire and Brecknockshire areas however due to the smaller scale of the fairs visiting these former Shires, it funfairs would not return should the charging be mirrored across the Authority. The proposal drafted in July 2005 was to charge differing rates for differing car parks across the Brecon and Radnor areas.

Differential charging results in some paying more for the use of our car parks than others leading to a level of unfairness. It is therefore proposed to create a consistent approach in charging by levying a charge equivalent to the average daily income in the individual car park plus an administration fee of £75. Any pre-existing arrangements would cease with the new charging regime commencing on the decision effective date. A pro-rata charge will be made when a proportion of the car park is used for an event.

Whilst charging an average daily income for the use of a car park will mean that car parks will cost more in some places than others, it will ensure there is no effective loss to the Authority. Consistency is derived from utilising the same methodology in determining the levy to charge.

The administration will include the drafting of a formal agreement which will ensure terms and conditions in the use of the car park are signed up to by both parties thus protecting the Council from any liability from the use of the car park and any damage/loss as a result.

The daily charge will only be payable for the day(s) the event is running. In some instances the event organisers may require use of the car park before and/or after the event to set up or dismantle any structures etc. as necessary to hold the agreed event. The use of the car park before/after the event will be subject to specific approval and no charges will be imposed. In addition no charges will apply should events be restricted from trading/operating on any day they are in occupation of the car park by the conditions imposed by this Authority.

Where requests are made from charitable organisations, these will be considered on an individual basis with the Portfolio Holder being able to waive or reduce charges for national or regionally based charitable organisations.

Requests to utilise the car parks for NHS health screening and the like will be permitted to use the car parks free of charge.

Car parks are also convenient locations for Contractors working nearby and need an area for a site compound. Where it is considered appropriate to do so and where it would not unduly displace normal users of a car park, a compound will be permitted under specified terms and conditions with a charge levied at an equivalent daily charge per space per day as for a motor car plus the administration charge of £75.

3. One Powys Plan

Increasing charges should assist in supporting the Council's functions to ensure it is financially balanced.

There may be risk to the Council as raising charges may be criticised by communities who consider the proposal do not support economically viable communities as the increased charges may result in less visitors to the area.

4. Options Considered/Available

4.1 Pay and Display Charges

Option 1 – To incrementally increase charges over the next 3 financial years by 25% rounded up to the nearest 10p in year 3.

Option 2 – To increase charges in long stay car parks now by 25%, rounded up to the nearest 10p and to increase charges in short stay car park so the rates are higher than those in the long stay car parks to take their convenience into account.

4.2 Parking Permits

Option 1 - To incrementally increase charges over the next 3 financial years so that by year 3 the charges offer a discount to a maximum of 50% [for an average users utilising a permit for 46 weeks, 5 days per week], aligning the annual/seasonal permits to a standard rate of discount when compared with daily charges.

Option 2 – To increase the permits charges now by reducing the discount to a maximum of 50% [for an average users utilising a permit for 46 weeks, 5 days per week], aligning the annual/seasonal permits to a standard rate of discount when compared with daily charges.

4.3 Events within Car Parks

Option 1 – Maintain the current policy and local practices

Option 2 – Levy a constant charge for all car parks

Option 3 – Levy a charge equivalent to the average daily income to cover any potential loss of income plus an administrative charge to cover costs.

5. Preferred Choice and Reasons

To issue a notice on the following:-

5.1 Pay and Display Charges

Option 2 is the preferred option as it raises charges to reflect the increase of the price index and VAT changes since charges were last increased.

Subject to the legal procedure it is proposed to make the changes to the charges as soon as practical within the new financial year to ensure the target increase in revenue is met.

5.2 Parking Permits

Option 1 is the preferred option since parking permits were increased significantly in April 2014 it is considered appropriate to phase the proposed increase over the next 3 financial years.

5.3 Events within Car Parks

Option 3 is the preferred choice as it is unsustainable to maintain the status quo with inconsistent charging regimes and charging a standard fee would not be practical across the Authority area. Option 3 ensures the council recoups any potential losses.

6. Sustainability and Environmental Issues/Equalities/Crime and Disorder,/Welsh Language/Other Policies etc

Not Applicable

7. Children and Young People's Impact Statement - Safeguarding and Wellbeing

Not Applicable

8. Local Member(s)

Not Applicable

9. Other Front Line Services

Not Applicable

10. Support Services (Legal, Finance, Corporate Property, HR, ICT, Business Services)

Legal services support the recommended options proposed

Finance support the increases outlined in the report which is in line with the MTFS 2015-18.

11. Local Service Board/Partnerships/Stakeholders etc

Not applicable

12. Corporate Communications

The report is of public interest and requires a proactive news release and use of social media to publicise the decision.

13. Statutory Officers

The Strategic Director Resources (S151 Officer) notes the comments made by finance and the contribution the savings will make to the Medium Term Financial Strategy.

The Solicitor to the Council (Monitoring Officer) has commented: " I have nothing to add to the report".

14. Members' Interests

The Monitoring Officer is not aware of any specific interests that may arise in relation to this report. If Members have an interest they should declare it at the start of the meeting and complete the relevant notification form.

Recommendation:		Reason for Recommendation:
1	To issue a Notice of Variation in accordance with The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 on the proposals set out in paragraphs 5.1 and 5.2 of the report.	To meet income target increase identified in the Medium term financial strategy 2015-18 and to ensure a consistent approach is adopted across the county
2	To introduce a consistent method for charging event organisers and Contractors for the use of the Councils off street car parks.	

Relevant Policy (ies):			
Within Policy:	Y	Within Budget:	Y

Relevant Local Member(s):	n/a
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Person(s) To Implement Decision:	Tony Caine
Date By When Decision To Be Implemented:	As soon as practical

Contact Officer Name:	Tel:	Email:
Tony Caine	01597 826652	tony.caine@powys.gov.uk

Background Papers used to prepare Report:

Medium term financial

CABINET REPORT TEMPLATE VERSION 3

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Decisions taken by Individual Portfolio Holders

**County Councillor J.H. Brunt
Portfolio Holder for Highways**

**Decision Taken 7 May 2015
Decision published 12 May 2015
Decision effective from 20 May 2015**

Highways Budget Virements

DECISION	Reason for Decision
That the budget virements in respect of Highways roll forward budgets be approved.	In accordance with Financial Standing Orders

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Powys County Council

Ref:
Journal No:
Journal Name:

Capital Budget Virement Application Form

[Please see guidance notes on page 2532 of the Intranet]

3005

BJ15CAPBWD026

132367.

To Professional Lead Finance

From Highways, Transport & Recycling (Service)

Nigel Brinn (Head of Service)

Various (Budget Holder)

Various (Project Manager)

Date 5 May 2015

Details of Virement (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

Roll forward budgets of between £25k and £75k to 2015/16 as per the attached list.

These budgets are required in 2015/16 to complete the projects as per the explanations also attached.

Scheme Name Various – see attached Job Code _____

Budget Increases

Scheme Name	
Job Code	

	Total Cost	Prior Years	2015-16	2016-17	2017-18	Future Years
	£	£	£	£	£	£
Existing Budget	485,507.22	485,507.22	0.00			
Revised Budget	458,504.63	0.00	458,504.63			
Increase Required	-27,002.59	-485,507.22	458,504.63	0.00	0.00	0.00

Financing

Name of Scheme Reduced	
Job Code	

	Total Cost	Prior Years	2015-16	2016-17	2017-18	Future Years
	£	£	£	£	£	£
Existing Budget	0.00					
Revised Budget	0.00					
Decrease Required	0.00	0.00	0.00	0.00	0.00	0.00

Total Financing must match increase required above

Other Financial Implications (e.g. future years capital & revenue – must not be left blank)

None

Approvals

Signatures

In all cases	Head of Service		Date	06/05/15
In all cases	Strategic Director: Resources		Date	06/05/15
£25,001 - £75,000	Portfolio Cabinet Member		Date	07/05/15
£75,001 - £300,000	Cabinet Minute Ref.		Date	
Over £300,000	Council Minute Ref.		Date	

FMS Updated (office use only)

Accountant: Signature _____ Print Name _____ Date _____

Copy of Authorised form returned to Head of Service

Signature _____ Print Name _____ Date _____

L9 CC	L9 Job	Job Description	Roll Fwd - Notes	Budget
9T121	9IK231	2011 Dev/Mt At Woodland Way	Although this budget will not be rolled forward at present, the funding will be needed in the future to bring Phase 2 of the development up to adoption standard. Approval requested to create budget when necessary.	27,002.59
9T124	9IG820	2010 St Lighting Efficiency Upgrades	Roll forward balance of budget.	42,220.99
9T128	9IB995	2010 Highways Resurfacing - Brecon	Resurfacing works in Crickhowell town centre have been delayed due to utility works being carried out. Roll forward budget to complete these works in 2015/16	45,000.00
9T128	9IG822	Highways Resurfacing - Radnor	This budget is to cover resurfacing works at Cringoeed Caravan Park and High St, Talgarth. Both of these are in the new Mid LE area.	54,000.00
9T135	9IL008	2010 Enwood, B4567 Replacement (Cb260)	Roll forward balance of budget to finalise corrective works to drainage and expansion joint issues.	56,666.04
9T180	9IK262	2013 Cambrian Way N'Town Widening	Waiting for WG approval on cost of purchasing land from McDonald's before work can commence. This is a WG grant funded scheme.	55,583.37
9T204	9IX009	2010 Kerry Flood Alleviation	The drawings for this project have now been finished and works can commence. Roll forward the balance of budget to 2015/16.	51,965.86
9T204	9IX014	2012 River Enig Fas Phases 1b & 1c	Phases 1b & 1c completed roll forward remaining PCC funding to Phase 2	22,704.27
9T211	9TX007	2013 Brecon Transfer Station	Roll forward budget to complete works.	68,856.67
9T330	9SD045	2014 Ffrwdgrech - Wash Facilities	These works were delayed because of the uncertainty of the depots review but will now be done. Roll forward budget to complete works.	61,507.43
TOTAL				<u>485,507.22</u>



Decisions taken by Individual Portfolio Holders

**County Councillor J.H. Brunt
Portfolio Holder for Highways**

**Decision Taken 17 August 2015
Decision published 17 August 2015
Decision effective from 25 August 2015**

Capital Budget Virement

DECISION	Reason for Decision
That the budget virements in respect of constructing walking & cycling facilities in Abercraf, Ystradgynlais be approved.	In accordance with Financial Standing Orders

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Powys County Council

Ref: Journal No: Journal Name:

Capital Budget Virement Application Form*(Please see guidance notes on page 2532 of the Intranet)***To Professional Lead Finance****From Highways, Transport & Recycling (Service)****Nigel Brinn (Head of Service)****Phil Jackson (Budget Holder)****Anthea Jones (Project Manager)****Date 23 July 2015****Details of Virement (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)**

The H T & R Service is currently constructing walking and cycling facilities at Abercraf, Ystradgynlais as a Welsh Government 'Active Travel' funded scheme with a budget of £133k to be spent in 2015/16.

Local residents and our PCC members are extremely pleased that the scheme is going ahead and the planned construction will be for the entire budget.

However, there are two additional elements that would add greatly to the project's success – namely:

- (i) construction of an additional, short community link and
- (ii) a local system of information and directional signs.

The cost of these works would be close to £39k and approval is requested for additional budget of this amount which would be funded from Capital Grants Unapplied.

New Scheme Name Abercraf Community Link Job Code _____

Budget Increases

Scheme Name	
Job Code	

	Total Cost	Prior Years	2015-16	2016-17	2017-18	Future Years
	£	£	£	£	£	£
Existing Budget	0.00		0.00			
Revised Budget	39,000.00		39,000.00			
Increase Required	39,000.00	0.00	39,000.00	0.00	0.00	0.00

Additional / New Resources <u>X0001 R401</u>						
Capital Receipts	0.00					
Grant	39,000.00		39,000.00			
Supported Borrowing	0.00					
Revenue/Reserves	0.00					
Total	39,000.00	0.00	39,000.00	0.00	0.00	0.00

Total Financing must match increase required above

Other Financial implications (e.g. future years capital & revenue – must not be left blank)

None

Approvals

Signatures

In all cases	Head of Service	Date	10/08/15
In all cases	Strategic Director: Resources	Date	13/08/15
£25,001 - £75,000	Portfolio Cabinet Member	Date	17/8/15
£75,001 - £300,000	Cabinet Minute Ref.	Date	
Over £300,000	Council Minute Ref.	Date	

FMS Updated (office use only)

Accountant: Signature _____ Print Name _____ Date _____

Copy of Authorised form returned to Head of Service

Signature _____ Print Name _____ Date _____

Decisions taken by Individual Portfolio Holders

**County Councillor R.G. Brown
Portfolio Holder for Commissioning & Procurement**

**County Councillor J.H. Brunt
Portfolio Holder for Highways**

**Decision Taken 18 August 2015
Decision published 1 September 2015
Decision effective from 9 September 2015**

Llangattock Litter Pickers

DECISION	Reason for Decision:
To grant a licence under S142 of the Highways Act 1980 to Llangattock Litter pickers to maintain the planters and adjacent grass verge and 3 wildflower areas on Powys County Council land.	The proposed scheme and granting of the licence would be in line with the Powys One Plan which commits to Stronger, safer and economically viable communities.

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**CYNGOR SIR POWYS COUNTY COUNCIL.
August 2015**

PORTFOLIO HOLDER DELEGATED DECISION

**By
COUNTY COUNCILLOR JOHN BRUNT
(Portfolio Holder for Highways)**

And

**COUNTY COUNCILLOR GRAHAM BROWN
(Portfolio Holder for Commissioning and Procurement)**

REPORT AUTHOR: Brian Price

SUBJECT: To decide whether or not to grant a licence under S142 of the Highways Act 1980 to permit Llangattock Litter pickers to provide and maintain wooden flower planters and wildflower areas within Llangattock.

REPORT FOR: Decision

Summary

Llangattock Litter pickers are a Community group in Llangattock and they have previously provided and maintained 9 wooden flower planters in the village, which have been placed on a number of areas of highway verge. They have requested permission (Appendix A) to place a further 14 wooden flower planters in the village on highway verges (Appendix B) and offered to maintain these planters and surrounding grass verges. Llangattock Litter pickers have offered to supply wildflower seed mix for 3 areas of highway verge (Appendix C) and work in partnership with the Authority to prepare these wildflower areas and maintain them going forward.

The Llangattock Litter pickers have drawn up an agreement with local residents (Appendix D) and provided a list of 20 residents that have volunteered to carry out various maintenance tasks.

PCC have informed the Llangattock Litter pickers of the requirements set out in the licence and they have received a draft copy of the licence for comments and provided their comments to the draft Deed. (Appendix E).

Llangattock Litter pickers have provided details on their expenditure to date and they spent £995.07 on the existing 9 wooden planters and flowers. They have spent £1257.78 on the 14 new wooden planters and flowers which are waiting to be situated. The wildflower seed and lining paint has been purchased at a cost of £511.95.

The Llangattock Litter pickers have informed the Community Council of their proposals and these proposals were discussed at the Community Council meeting in November 2014. The Community Council have some concerns

over the location of the wildflower areas and how the areas would look at the end of the summer. A number of emails have been written since and Brian Price had a site meeting with the Community Council to address their concerns on the 9th March 2015, but only the Clerk of the Community Council attended. The Community Council have written to the Chief Executive of Powys County Council and he has provided a written response. The County Councillor is aware of the proposals and has no objections to the idea of the wildflower areas or the wooden planters, but has raised concerns on the consultation process.

The licence will be granted for one year and thereafter one year on one year until terminated. It may be terminated by either party by giving one months' notice in writing.

Proposal

To decide whether or not to grant a licence under S142 of the Highways Act 1980 to Llangattock Litter pickers to maintain the planters and adjacent grass verges and 3 wildflower areas on Powys County Council land.

One Powys Plan

The proposed scheme and granting of the licence would be in line with the Powys One Plan which commits to Stronger, safer and economically viable communities and states we will:

- Develop a scheme that encourages communities to work with local organisations to improve services at neighbourhood level. This will include:
 1. Empowering people to have a greater voice and influence local decision making and service delivery in their area
 2. Encouraging shared ownership of community facilities and providing support to people who want to get involved in running services but lack the necessary resource to do so
- Launch a volunteer programme that encourages more people to volunteer and share their skills to make Powys communities stronger and more self-reliant. We will also support existing volunteers so that they can continue to do so.

What difference will we make?

- Our towns and villages will be more community focused, self-reliant and resilient
- People will volunteer and take an active part in supporting their community
- People will feel that they matter, that they have a voice and can influence local decisions

Options Considered/Available

N/A

Preferred Choice and Reasons

N/A

Sustainability and Environmental Issues/Equalities/Crime and Disorder,/Welsh Language/Other Policies etc

The wildflower areas would ensure we comply with the Welsh Government Action Plan for pollinators in Wales. Powys County Council as a Public body have a legal duty under the Natural Environment and Rural Communities Act (NERC) 2006 to have regards to the conservation of biodiversity in exercising its functions.

Children and Young People's Impact Statement - Safeguarding and Wellbeing

N/A

Local Member(s)

Statement from Local Member Cllr Jeff Holmes

"I have no problem with Llangattock Litter pickers working with Powys County Council in the supplying, planting and maintenance of wildflowers. The agreed areas should have the approval of the Community Council to ensure their future plans are not affected. The wooden planters if located correctly will be an asset to our village."

Other Front Line Services

Wildflower areas would be cut and cleared once a year by HGSS staff, these areas are currently cut 3 times a year by HGSS staff. A one metre width of grass verge around the wooden flower planters will be maintained by the Community group and therefore reduce the cost to the HGSS Service who currently carry out this work at a cost of £795.59 per year.

Support Services (Legal, Finance, Corporate Property, HR, ICT, BPU)

Finance have noted the detail in the report and agree to grant licence to the Llangattock litter pickers to maintain planters and wildflower verges in the area in partnership with Powys County Council. This should reduce the Councils resource requirements within this area by £397.80 per year.

Local Service Board/Partnerships/Stakeholders etc

N/A

Corporate Communications

N/A

Statutory Officers

The Solicitor to the Council (Monitoring Officer) has commented as follows: "I support the decision making process."

Members' Interests

The Monitoring Officer is not aware of any specific interests that may arise in relation to this report. If Members have an interest they should declare it at the start of the meeting and complete the relevant notification form.

Recommendation:	Reason for Recommendation:
To decide whether or not to grant a licence under S142 of the Highways Act 1980 to Llangattock Litter pickers to maintain the planters and adjacent grass verge and 3 wildflower areas on Powys County Council land.	

Relevant Policy (ies):			
Within Policy:	Y / N	Within Budget:	Y / N

Relevant Local Member(s):	Cllr Jeff Holmes
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Person(s) To Implement Decision:	Brian Price
Date By When Decision To Be Implemented:	With immediate effect

Contact Officer Name:	Tel:	Fax:	Email:
Brian Price	01874 754636		brian.price@powys.gov.uk

Background Papers used to prepare Report:

Appendix A - Formal request letter from Llangattock Litter pickers

Appendix B - location plans for planters.

Appendix C - location plans for wildflower areas.

Appendix D - Llangattock Litter pickers letter to residents Clos Cilau and Plasderwen and Supporters list and Volunteer list from residents

Appendix E – Llangattock Litter pickers response to draft licence.

10 emails including Llangattock Community Council, Llangattock Litter pickers and PCC Officer Brian Price.

Letter to Chief Executive and the reply.

Powys One Plan

Natural Environment and Rural Communities Act (NERC) 2006



Placing of flower troughs at Clos Cilau & Roundabout at Plas Derwen

Introduction

We successfully placed five flower troughs in Llangattock in 2013 and a further four in 2014. The nine flower troughs have been well received by the community of Llangattock and visitors to the community with positive feedback on the whole.

With the above in mind we approached Brian Price at Powys County Council with a proposal to introduce an additional number flower troughs into the community in 2015 totalling another fourteen. Brian has approved the placing of the additional flower troughs to be located on verges under his control with a proposal of seven out of the additional fourteen flower troughs for 2015 to be placed in Clos Cilau and Plas Derwen which we know now needs approval by PCC Housing hence this letter of intent.

Location of flower troughs

In total, seven out of the fourteen flower troughs are proposed to be placed in 2015 in Llangattock will be located at Clos Cilau and Plas Derwen.

Five of the flower troughs being placed in Clos Cilau and two at the front of the roundabout at Plas Derwen as indicated on the attached location plan. A key to the plan is below:

- Triangle - Existing flower troughs in situ since 2014
- Star - Proposed locations for placing in 2015
- Circle - Proposed location and already agreed following dialogue with Brian Price/Ceri Lewis

Maintenance intentions

Verges

Llangattock Litter Pickers will bring the verges where the flower troughs are to be placed up to the standard it expects the verge to be kept in by the volunteer group. Llangattock Litter Pickers will then hand over the verge maintenance over to the group of volunteers (as per attached list) headed up by Gill Parsons (15 Clos Cilau) who Llangattock Litter Pickers will liaise with directly going forward as one point contact for the group of volunteers.

Flower Troughs

The flower troughs themselves will need very little maintenance as we have carefully sourced good quality larch flower troughs that do not need painting given the natural preservatives contained in the wood and are of sturdy construction. Please refer to our flower supplier's website for flower trough specification (<http://www.gardenlarch.co.uk/garden-planter-trough-larch-fsc-timber-145m-trough---extra-wide-450mm-wide-x-350mm-high-105-p.asp>)

Plants

The flower troughs planting will be made up of 50% perennials and 50% annuals (both winter and summer annuals). With plants sourced from local suppliers and where possible plants that aid pollinators.



Picking our way to a cleaner Community

Attached to this document is the formal offer we forwarded to Gill Parsons which details in greater depth the role and responsibilities of both Llangattock Litter Pickers and the group of volunteers at Clos Cilau and Plas Derwen.

Timescale

Placement of the flower troughs will take place in March 2015. The flower troughs will have their perennials already planted in. Slow release fertiliser and bark acting as a mulch to preserve water content in warm weather will also be present in the flower troughs.

The summer annuals will be planted once the threat of frost has disappeared which we envisaged will be late spring.

Support from residents/tenants

Gill Parsons (15 Clos Cilau) attended residents/tenants properties in Clos Cilau and Plas Derwen to both gain support for the proposed flower troughs and also secure volunteers to both mow & maintain the verges that the flower troughs will be placed on, water the flower troughs and deadhead flowers.

We have attached the spread sheet of support and volunteers to this letter.

Insurance

Llangattock Litter is fully insured through a combined liability and personal accident insurance policy through Keep Wales Tidy that includes for the use of lawn mowers and strimmers by volunteers. The policy provides £10,000,000 limit of indemnity with £5,000,000 of public liability and £5,000,000 of product liability.

We have attached the insurance policy certificate for 2014 and await the 2015 certificate from Keep Wales Tidy having repeatedly chased Keep Wales Today for it. They await a copy of the certificate from their brokers for all insured groups through Keep Wales Tidy. We have had confirmation via email from Keep Wales Tidy that cover is in place for Llangattock Litter Pickers and if needed Keep Wales Tidy can confirm this to Powys County Council in the event that the certificate has not been forwarded by Keep Wales Tidy.

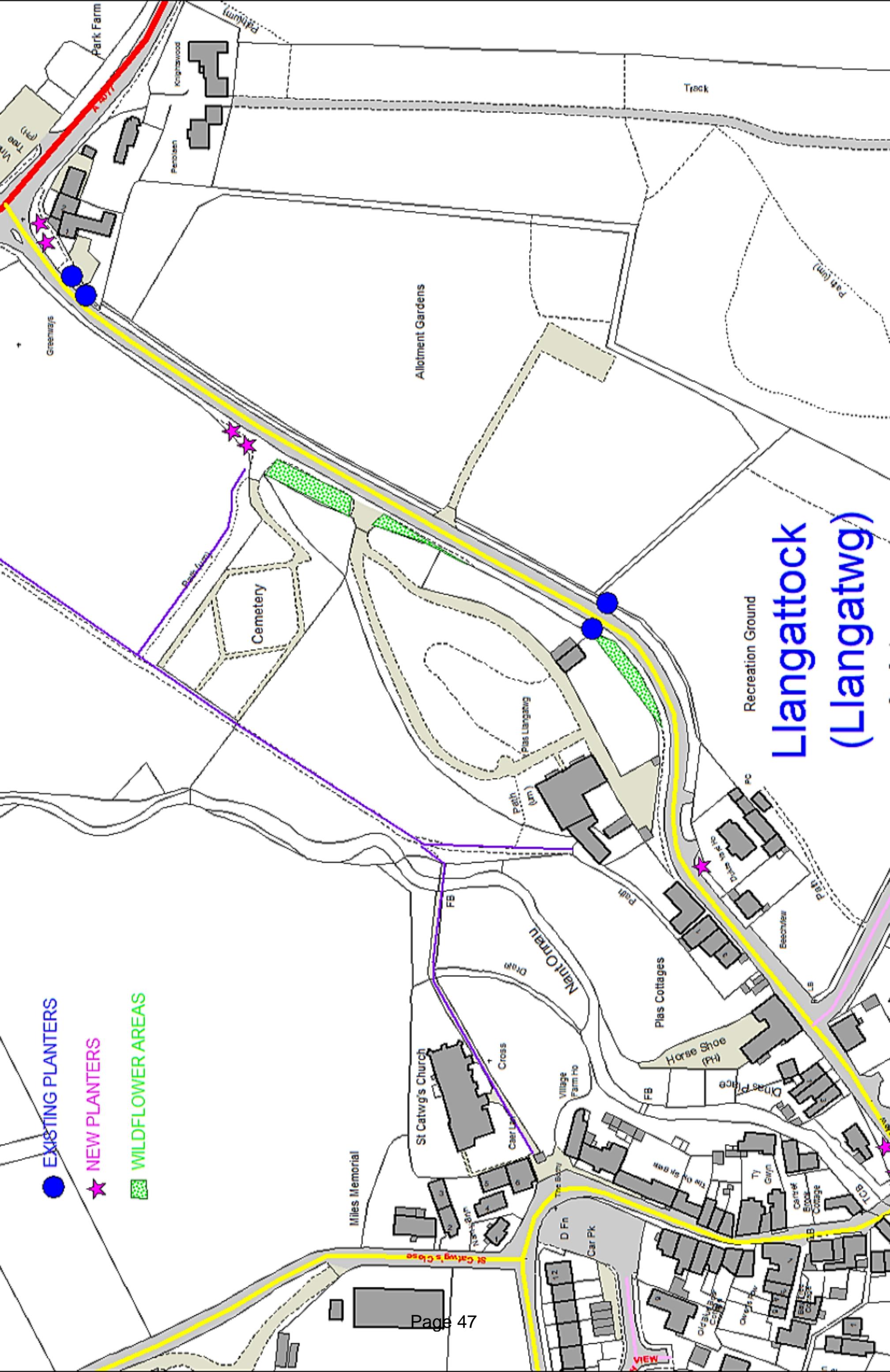
General

We attach Llangattock Litter Pickers Annual Report for 2014 for your information giving the background to our activities, achievements and results to date.

- Attachments:
1. Llangattock Litter Pickers Annual Report 2014
 2. Insurance Policy Certificate (2014)
 3. List of support and volunteers from Clos Cilau & Plas Derwen
 4. Location Plan
 5. Formal offer letter to Gill Parsons (15 Clos Cilau)



- EXISTING PLANTERS
- ★ NEW PLANTERS



Llangattock (Llangatwg)

- EXISTING PLANTERS
- NEW PLANTERS
- WILDFLOWER AREAS



Picking our way to a cleaner Community

Dear Gill

Further to our conversations regarding the possible locating of additional flower troughs at both Clos Cilau and Plas Derwen we write to you with the offer from Llangattock Litter Pickers.

Llangattock Litter Pickers are offering to provide an additional five flower troughs at both Clos Cilau and Plas Derwen. This is in addition to the two already located at the entrance to Plas Derwen (marked up as triangles on the attached map) and the two planned for installation in Clos Cilau opposite the road that takes you on up to Llangattock School/Llangattock Community Hall (marked up as circles on the attached map).

The flower troughs would be installed at the locations proposed on the attached map (those areas marked on the map) and subject to agreement in writing from Powys County Council and Llangattock Litter Pickers informing Llangattock Community Council.

We are of the understanding following dialogue with Powys County Council that Powys County Council Highways maintained verges in 2015 will only see the verges cut three times within the growing season. Llangattock Litter Pickers believes the installation of flower troughs on road side verges present an opportunity for the verges that the flower troughs are located on to be maintained to a standard that would make the residents proud of and more acceptable than just three cuts of the grass as is planned in 2015.

Clos Cilau/Plas Derwen Volunteer Group

- The grass verge that both surrounds the flower trough and the verge itself that the flower trough be located on is both mowed and strimmed (including around the flower troughs) at least fortnightly in the growing season (April - November).
- The flower troughs be watered within the growing season (April - October) at least three times a week.
- Dead heading as and where necessary of the flowers contained in the flower troughs.
- Adherence to the risk assessment to satisfy the terms of the Public Liability and personal injury insurance Llangattock Litter Pickers have in place.
- Adherence to the terms of this offer letter to satisfy the undertaken given to Powys County Council by Llangattock Litter Pickers.

Llangattock Litter Pickers

- Purchase, fill with compost and plant up the flower troughs with a mixture of perennials and summer plants in the first instance.
- Locate the flower troughs on the verges we have identified as suitable following consultation with Powys County Council and inform Llangattock Community Council of the intentions.
- The purchase and planting of both summer and winter annuals in the flower troughs on an annual basis.
- Feeding of the flower troughs on a fortnightly basis in the growing Season (April - October).



Picking our way to a cleaner Community

- Managing of the perennial plants contained with the flower troughs.
- Maintenance of the actual flower troughs themselves.
- Flower troughs and plants contained within them would remain the property of Llangattock Litter Pickers.
- If at the end of the growing season the flower trough were deemed not to have been cared for by the appointed volunteer pool, Llangattock Litter Pickers reserve the right to re-locate the troughs.
- Written undertaking provided to Powys County Council that the verges are maintained to an acceptable standard on an on-going basis.
- Liability and personal injury insurance would be provided for volunteers but adherence to the risk assessment provided by Llangattock Litter Pickers would be a pre-condition to this.

If you are in agreement to the above Llangattock Litter Pickers ask that in order to satisfy the terms set out by Powys County Council that a list of willing volunteers is gathered from residents of Plas Derwen and Clos Cilau. Llangattock Litter Pickers will also need a list of residents of both Clos Cilau and Plas Derwen who express their support of the locating of further flower troughs and grass verges to be maintained by the volunteer group. This is a precondition of this project moving forward as without this we are unable to satisfy the terms set out by Powys County Council.

Whilst this email may come across as being quite formal for something as simple as installing and maintaining flower trough along with the cutting and strimming of grass, it is important that both Llangattock Litter Pickers and volunteers looking after the flower troughs and verges do so in both a safe manner not to harm themselves or any member of the public and also to satisfy the landowner which in this case is Powys County Council. We are sure that once the troughs are in place, it will be neither hard nor complicated to maintain them and they will bring a lot of pleasure to many people in the area.

If we can ask for the attached supporters/volunteer list to be returned to us by Friday 9th January 2015 and we can liaise with Powys County Council to take the proposed project forward in readiness for flower troughs to be located in Spring 2015. Can we also ask for confirmation who will be the lead contact with contact details provided along with an email confirming acceptance of this offer letter.

Please feel to contact us should you have any questions or need any clarification on any point that is contained within this letter.

Regards

Llangattock Litter Pickers

Attached: 1. Supporters/volunteer list
 2. Location map where flower troughs are proposed to be located

Emma/Graham

Afternoon

Thanks for the draft licence which we can confirm we are happy to sign with Powys County Council (PCC) with just one alteration suggested. The provision to allow trees to be planted on the verge is something that we currently do not have planned by it may be the case in the future that say the group wanted to plant some fruit trees to complement the current and planned wild flowers/flower troughs. There is only provision in the draft licence for "up to three feet" in height. Would PCC consider increasing this to allow for fruit trees. Naturally it goes without saying that as a group we would seek permission in the first instance from Powys County Council which would allow PCC the opportunity to take a view on the appropriateness of fruit trees to be planted at a given location under the licence.

Where do we stand in terms of 3rd party contractors doing work on the verges that are covered by the licence? I say this as there has been recent works in the village on verges that are under the scope of the licence and we have some concern that if the verges are not returned to either the state they were found in before the works took place or for example damage was done to the verge/flower troughs/wild flowers that were not replaced/compensated for then the liability in terms of costs would fall on the group. Is there also a mechanism from PCC that can inform us as and when works are planned on verges that are under licence to the group.

Confirmation as requested regarding the two names and addresses for the licence as follows:

- **Michael Butterfield** - [REDACTED] **Crickhowell, Powys,** [REDACTED]
- **Peter Bates** - [REDACTED] **Crickhowell, Powys,** [REDACTED]

We look forward to hearing from you.

From: emma.phillips1@powys.gov.uk

To:

CC: ceri.lewis@powys.gov.uk

Subject: FW: Clos Cilau & Plas Derwen - Licence for Proposed Flower Troughs and Verge Maintenance

Date: Thu, 5 Mar 2015 10:05:08 +0000

Dear Michael

I refer to your email correspondence in relation to the above.

I am able to attach hereto a draft Licence to plant in the highway under the provision of the Highways Act 1980 for your perusal. I should be grateful for your comments in relation to this draft Deed to allow any amendments to be made. I would also appreciate it if you would kindly advise me of the names and addresses of two members of your group who are empowered to sign this Licence on the groups behalf. These details will be required to be entered in to the first paragraph of the Licence itself.

I await hearing further from you with regard to the matter in due course.

Plans to follow.

Regards

Graham

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